



KL01AT

November 2023

Dear Parents/Carers

We want to ensure the health and well-being of all students at our school. To facilitate the administration of medication during the school day, we kindly request your cooperation by following these guidelines:

Permission Form for School-Stored Medication:

If your child requires medication during the school day, please complete the permission form available at the following link: [School Stored Medication Permission Form](#)

All medications must be clearly labelled. Medication will be securely stored in the medical room and can be accessed by the student under supervision whenever necessary.

Carrying Simple Medication:

Students are permitted to carry simple medications, such as cold and flu remedies, hay fever tablets, and painkillers, provided they have parental permission.

Parents must complete the 'Permission to Carry Own Medication' form, accessible here: [Permission to Carry Own Medication Form](#)

It is essential that students carry only the minimum dose required for the school day.

Prohibition of Medication Sharing:

Students are strictly prohibited from sharing medications with their peers. Please encourage your child to be mindful of this rule to ensure the safety and well-being of all students.

Kind regards,

K Leighton

Katy Leighton
Assistant Head of Behaviour and Culture
Designated Safeguarding Lead