



NA02AT

November 2024

Dear Parent/Carer,

**Christmas Lectures, Liverpool University – Wednesday 27 November 2024**

I am writing to invite your child/ward to an afternoon at Liverpool University where they will have the opportunity to participate in lectures that are relevant to their studies. I see this as a fantastic opportunity for our students to experience University life for an afternoon. Students will also be able to speak with the lecturers about their talks and University life.

The visit will take place on Wednesday 29 November during the school day. We will leave school and travel by coach at 11.30am and will return after the final lecture which is at 3pm. We aim to be back in time for the school buses, though other arrangements may be necessary.

The cost, including transport to and from school is £7. Please pay online by using the online payment system (if this is likely to cause any financial difficulties, please contact Mr S Clarke, Headteacher, in confidence by email to [office@wkgs.net](mailto:office@wkgs.net)). Your online payment serves as both consent and confirmation of updated emergency contact details. Contact details can be checked/updated via your Arbor app. Please ensure you provide any appropriate additional information directly to me (staff organising trip).

Places are limited for this trip and will be allocated on a first come first served basis.

Your child/ward will need to bring a packed lunch (if your child/ward is entitled to free school meals a 'grab bag' can be ordered the day before the trip from the canteen for collection from 8am on the day of the trip. 'Grab-bags' may also be ordered to purchase).

This is an exciting opportunity which I am sure all will enjoy. Please do not hesitate to contact me at school if you have any queries about this visit.

Yours faithfully,

*N Armstrong*

**Mr N Armstrong**  
Head of biology

*The school has a blanket School Journey Insurance policy in place to provide appropriate cancellation, curtailment, medical and personal possessions cover. This policy also carries very limited personal accident insurance cover for pupils. As the school will not be liable for any injury arising from incidents beyond our direct control, parents/carers may wish to consider purchasing their own personal accident cover to enhance the limited protection of this policy.*