



AG31AT

June 2026

Dear Parent/Carers

**ESAA TRACK AND FIELD CUP – National Finals Chelmsford
Friday 3 July to Saturday 4 July 2026**

First of all, congratulations to all of the athletes for qualifying for the National Finals. This is a fantastic achievement and a reflection of their hard work and dedication.

Please find below the arrangements for the trip:

Students may come to school on Friday in comfortable clothing suitable for a long journey. We will travel to Chelmsford in two hired cars, departing WKGS at 10:30am. Although we will make comfort stops along the way, students should bring a packed lunch. If your child/ward is entitled to Free School Meals, a grab bag can be ordered the day before the trip from the canteen and collected from 8:00am on the morning of departure. Grab bags may also be ordered for purchase.

Overnight accommodation will be at the Holiday Inn Express, Harlow. Students will be staying in rooms of 2 to 3 students, all with en-suite facilities. The stay includes bed, breakfast, and evening meal. A packed lunch will also be provided for Saturday.

The competition will take place on Saturday at Chelmsford Sports and Athletics Centre, starting at 10:00am.

On Saturday, students are required to wear full school PE kit: blue polo shirt, shorts, navy blue tracksuit bottoms, hooded sweatshirt, trainers, and spikes or throwing shoes. They will be provided with a school athletics vest for competition. We recommend students bring a change of clothing for the journey home.

We anticipate leaving the venue at approximately 5:00pm to begin our journey home. While we cannot give an exact arrival time back at West Kirby Grammar School, it will be late, and we will make contact when we are closer to home.

While the School Fund is kindly funding the majority of this trip (approximately £2,000), we are asking for parental support in the form of a £70 contribution towards costs, in order to make the trip viable. Please pay online via Scopay by Friday 26 June. If this is likely to cause any financial difficulty, please contact Mr S Clarke, Headteacher, in confidence at office@wkgs.net.



Your online payment serves as both consent and confirmation of updated emergency contact details, which can be reviewed via the Arbor app. If you have any additional information relevant to your child/ward, please email me directly at agoodall@wkgs.net.

ESAA have requested that we provide the names of any students who do not have permission for photography or video. Please indicate this on the attached reply slip if this applies to your child/ward.

If you have any questions, please do not hesitate to contact me at school.

Yours sincerely

Mrs A Goodall
Head of Physical Education

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Please return this reply slip to Mr Goodall (PE Department)

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I give permission for my child/ward: Form:
to take part in the above competition.

Please tick this box if you **do not give consent** for photography and video images of your child/ward

I confirm that medical information and emergency contact details are up to date (contact details can be checked/updated via your Arbor app).

Parent/Carer signature: Date:

The school has a blanket School Journey Insurance policy in place to provide appropriate cancellation, curtailment, medical and personal possessions cover. This policy also carries very limited personal accident insurance cover for pupils. As the School will not be liable for any injury arising from incidents beyond our direct control, parents/carers may wish to consider purchasing their own personal accident cover to enhance the limited protection of this policy.