



LM03AT

February 2024

Dear Parent/Carer

### **Year 13 Update: New Sign Out System and Uniform Change**

I am pleased to inform you that following earlier correspondence via the newsletter regarding students being permitted to sign out during free lessons, I can now confirm the sign out system is available. Therefore, students will be permitted to leave school during free periods, effective from Monday 4 March. This is in response to student feedback, to accommodate flexible working and enable students to use lunchtime for support sessions and extra-curricular activities.

Students must be in school for registration both in the morning (8.50am) and afternoon; afternoon registration will now take place at the start of lunch (12.45pm) as well as all timetabled lessons. Students must ensure they sign out before leaving and back in if they return.

Whilst this option is in place, we still encourage students to remain in school where study areas are available. The expectations for students to complete 5/6 hours of independent work per subject per week has not changed, however it is hoped that this will allow students to work in a way that suits them best.

Students whose progress is a concern have had additional AS lessons or study added to their timetable. Students are not permitted to leave during any timetabled sessions.

In response to the uniform consultation, keeping the uniform the same but removing the blazer was the most favourable option. We will therefore also implement this starting on Monday. Again, students are still encouraged to wear a blazer but this will no longer be enforced. Students are still expected to dress smartly and we will continue to monitor this. As 'own clothes' was a close second option, we are considering a dress down day, however this will be decided based on students wearing smart attire once the blazers are no longer required.

We appreciate your understanding and support as we continue to cultivate a supporting learning environment for our students.

Yours sincerely

**Mrs L Marley**  
**Assistant Headteacher (Sixth Form)**