



RM07AT

January 2024

Dear Parent/Carer,

**Year 12 Work Experience  
Monday 1 to Friday 5 July 2024**

Work Experience in the Sixth Form is now a compulsory week and will be carried out by all Lower Sixth form pupils, from the Monday 1 to Friday 5 of July.

Work experience provides a valuable opportunity for all pupils and can support them in their university/apprenticeship/internship and career applications. The week enables the student to broaden their experience, enhance communication skills and gain an important insight into a chosen career area.

Courses where work experience is essential may include; Architecture, Medicine, Social Work, Dentistry, Nursing/Midwifery, Speech Therapy, Engineering, Occupational Therapy, Teaching, Theatre, Law, Physiotherapy, Veterinary Science, Finance and Accounting.

Pupils are requested to find their own placements. However, we do have a small number of contacts which can be accessed, should there be a difficulty in arranging their own placement.

We require each student to complete an online Microsoft form by following this link: [Year 12 Work experience 2024](#). The deadline for completion of this form is **Friday 28th April**.

Students are also encouraged to join the Google Classroom (code: **midtya6**) to keep up to date with the latest developments and to view work experience ideas/suggestions. We will also be placing opportunities on the @wkgsfutures account on Instagram and X (Twitter), so please make sure you follow these pages for more information.

Students **MUST** request the Employers Public Liability Insurance details and policy number from the placement in order to complete the form.

Attaining a suitable placement can be extremely competitive and I will assist if pupils are finding significant barriers to confirming a placement.

This has been an enormously successful programme for many years, with pupils in Year 12 expressing how enlightened and encouraged they have been by taking part. I do hope that your child enjoys their placement and fully embraces this opportunity.

Further details will be provided closer to the date regarding employer expectations and teacher support visits. If you have any queries regarding the programme, please do not hesitate to contact me.

Yours sincerely

*R Mellor*

**R Mellor (Miss)**  
[rmellor@wkgs.net](mailto:rmellor@wkgs.net)

**Drama teacher and Work Experience Co-ordinator**