

18 May 2020



**West Kirby**  
Grammar School

Graham Road, West Kirby, Wirral CH48 5DP

T: 0151 632 3449 F: 0151 632 1224

Email: [office@wkgs.net](mailto:office@wkgs.net)

[www.wkgs.org](http://www.wkgs.org)

Dear Parents and Carers

As you are aware, Mrs Sargent our Headteacher is leaving West Kirby Grammar School at the end of this school year. As a consequence of the temporary school closure, it has been impossible to complete the recruitment process for September. We have therefore asked Mr Clarke, our Deputy Headteacher, to step up as Acting Headteacher from September until January 2021.

The recruitment process will continue in the Autumn term.

I would like to thank you for your hard work supporting the school and our students during these challenging times. It really is very much appreciated.

Kind regards,

A handwritten signature in black ink, appearing to read 'Sheila McClennon', written in a cursive style.

Sheila McClennon  
Chair of Governors