



JR02AT

June 2024

Dear Parent/Carer,

Performing Arts trip to New York in February 2025

Thank you for your interest in the upcoming Performing Arts trip to New York. This letter is to inform you of a change in the date for the visit and to outline our payment plan.

The trip will now run from Thursday 20 February to Monday 24 February 2025. The amended date means the trip will take place at the end of the February half-term holiday. Pupils will be expected to return to school on Tuesday 26 February 2025.

We anticipate the trip will cost between £1800 and £2000. We are working with an external agency to organise the visit and they will confirm the price once deposits are paid and bookings are made.

Below is the payment plan, organised in collaboration with our visit organiser. The exact amount for the final payment is yet to be confirmed.

Payment Plan:

- **Initial deposit by Sunday 30 June: £200**
- **2nd instalment by Wednesday 31 July: £200**
- **3rd instalment by Monday 30 September: £500**
- **4th instalment by Thursday 31 October: £500**
- **Final payment by Saturday 30 November: £600 (exact amount TBC)**

The first deposit of £200 is required by Sunday 30 June to confirm a place on the trip and secure our booking. If you would like your child/ward to attend, please pay the deposit via Scopay. If there is not sufficient uptake by this date, the trip will not go ahead.

If you have any questions, please contact me via my school email address, jrichards@wkgs.net.

Yours sincerely,

J Richards

Mrs J Richards
Drama Teacher

The school has a blanket School Journey Insurance policy in place to provide appropriate cancellation, curtailment, medical and personal possessions cover. This policy also carries very limited personal accident insurance cover for pupils. As the school will not be liable for any injury arising from incidents beyond our direct control, parents/carers may wish to consider purchasing their own personal accident cover to enhance the limited protection of this policy.